Department Meeting Agenda Items February 21, 2020

All items were briefed. Most were just information sharing and did not require much discussion.

**Welcome**

 Accomplishments since last meeting

**Reports**

 Recruiting/Retention/Advising

Curriculum Committee

 Faculty Senate

 Social Committee

Scholarship Committee

 conferences attended

**Instructor X**

 Play stupid games

 A faculty in another department was removed from teaching a Dual Credit class due to not being mindful of what is appropriate in the classroom. Yes, we cover serious and possibly disturbing topics as part of our curriculum, but don’t be stupid in how you approach the material.

**Sharing is Caring**

**Housekeeping Stuff**

Summer and Fall 2020 registration begins March 2nd

UTRGV Articulation agreement renewal signing ceremony March 2nd 10AM Rainbow Room

**Old Stuff**

 Distance Education: upcoming mandatory trainings, re-certifications, BB Ally, SPARK

Starfish: upcoming training, more features to be used (automatic flagging)

 ACJS March 24-28 in San Antonio <https://www.acjs.org/page/Overview2020AM>

 Textbooks

 All options were discussed. Final decisions delayed to the March meeting

 Mindtap phase out plan

 Keep Mindtap for DC classes? Impact on NACEP? Adopt Cengage for 1310 and 1313?

 LALE book? (Wolters Kluwer review copy already available, Del Carmen from Cengage, ?)

 CIA book (Cengage title?, other theory texts?)

 Another option for Juveniles (Wolters Kluwer if it arrives in time)

**New Stuff**

Review 2019-2021 IE plan

 Text messages and other written comms on private devices

 Intercampus travel

VPAA directives

 **Special Assignments**: stipends being eliminated where possible, use college service hours instead

 **Overtime and Flex time**: “…As part of our goal to move toward Student Ready College we will l need to be available for our students, faculty, and staff for longer hours than just between 8 a.m. and 5 p.m.  To ensure that we have coverage utilize flex time in your department. This will require supervisors to work with their staff and develop a structured flex time schedule that will allow departments to stay open at least until 6 p.m. or later depending on the type of service that your department is providing.  Having all staff leave at 5 p.m. may not serve us any longer.”

 **Travel Budget and Transfer**:  tl;dr

get approval from chair and dean before purchasing airline tickets, paying for conferences, etc. VPAA prefers us to let Business/Travel Office make the payments directly instead of reimbursing faculty. Expect tighter scrutiny on future travel requests.

 **Supplies and Storage Space**:  tl;dr
 Stop hoarding, stop spending budgets just to spend them, don’t order anything if you can get it from the hoarders. VPAA will send people to check for compliance.

**On the Horizon**

DPS Mock Physical Fitness test

**Department Meetings Dates:** Mar 13, Apr 17, May 8 (if needed)

**Workshops**

In-House Textbook project: review OER info from peer institutions, look in Dept. Blackboard shell

Other projects

**Questions**

**Dismiss**

**Homework:**